

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SOUTH DAVIS WATER DISTRICT HELD JUNE 12, 2024 AT THE DISTRICT OFFICE  
LOCATED AT 407 WEST 3100 SOUTH, BOUNTIFUL, UTAH**

Trustees Present:

Ronald Mortensen	Chairman (arrived at 4:40)
Kathy Thurston	Trustee
Elaine Oaks	Trustee

Also present:

Jake Ferguson	Manager
Tracie James	District Clerk

The meeting was called to order by Trustee Thurston at 4:35 p.m., after which she welcomed all those present.

Public Comment Period:

There was no public present.

Board Member Reports:

The Board had no comment.

Minutes of Previous Meeting:

Trustee Oaks moved that the meeting minutes from May 8, 2024 be approved as written. Trustee Thurston seconded the motion. The motion carried with Trustees Thurston and Oaks voting "aye".

Expenditures Update:

The expense report for May was reviewed. Trustee Mortensen moved that the expenses for May be ratified and approved. Trustee Oaks seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Consider Approving the State Tax Commission's 2024 Certified Tax Rate:

Ms. James reported that the State has set the District's property tax rate at .000123 for 2024, with a budgeted revenue of \$105,853. After some discussion, it was decided there is no need for a Truth in Taxation hearing. Trustee Oaks moved that the District ratify and accept the Resolution Adopting Final Tax Rate. Trustee Thurston seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Consider Passing Resolution #78-Approving the Revised 2024 District Purchasing Policy as the District's New Purchasing Policy:

Mr. Ferguson presented the proposed District's Purchasing Policy. After some discussion the board proposed the following revisions:

Small purchases

The "Single Procurement Aggregate Threshold" maximum amount was changed from \$20,000 to \$10,000.

The total annual cumulative threshold maximum amount was changed from \$200,000 to \$100,000.

Small purchases threshold above \$50,000 to \$200,000 was changed from \$200,000 to \$100,000.

Small purchases threshold amount above \$200,000 was changed to \$100,000.

Small Purchases Threshold for Architectural and Engineering Services

The small purchases threshold for architectural or engineering services was changed from a maximum amount of \$200,000 to \$150,000 per budget year.

The maximum amount architectural or engineering services may be procured by direct negotiation after reviewing the qualifications of a minimum of two architectural or engineering firms was changed from \$200,000 to \$150,000.

Small Purchases of Services of Professionals, Providers, and Consultants, not including Engineering:

The small purchase maximum threshold for professional service providers and consultants was changed from \$500,000 to \$200,000 per budget year.

Up to a maximum cost amount was changed from \$200,000 to \$100,000 for direct negotiation; and over \$200,000 up to a maximum of \$500,000 by obtaining a minimum of two quotes was changed from \$100,000 to \$200,000.

It was moved by Trustee Oaks that Resolution #78-Approving the Revised 2024 Purchasing Policy be approved. Trustee Thurston seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Discuss New Bills That Could Impact the District:

It was agreed by all board members to move past this agenda item and discuss this matter at the July 2024 board meeting.

Manager's Report:

Construction and Maintenance Projects:

Mr. Ferguson reported that the notice to proceed on the CDBG grant project, waterline replacement on 3000 South is July 8, 2024.

Mr. Ferguson reported that the 2900 South project has not been put out to bid yet.

Mr. Ferguson reported that the District has had more blue stakes requests than in past years due to Bountiful Fiber being installed. The contractor for Bountiful Fiber hit a District waterline at 3200 S. 700 W. The contractor did repair the line.

Mr. Ferguson reported that he and the District's engineer from CRS Engineering had a meeting with the State Division of Drinking Water regarding the Val Verda well, which is of moderate concern regarding PFAS. They believe the reason PFAS was detected in the water sample is due the well recently being rehabilitated and the chemicals that were used during the rehabilitation. Mr. Ferguson stated that the EPA PFAS rule has not gone into effect yet.

Mr. Ferguson reported that there is no snow pack currently, but that Weber Basin reservoirs that provide water to the District are 100.2% full.

Mr. Ferguson stated that the yearly independent audit of the District is currently ongoing and is very close to being completed. He stated that there were no findings at this point in the audit.

Mr. Ferguson reported that he is currently in the process of applying for emergency generator grant money through Davis County and the State of Utah.

Mr. Ferguson reported that he will be headed out of town to Lake Powell where there will be no cellular service and asked the Board if it would be okay for the District to rent a Starlink unit for \$250 so that Mr. Ferguson will have access to monitor the reservoir levels and order water from Weber Basin as needed. The Board agreed that this would be a justified expense.

There being no further business the meeting adjourned at 6:12 p.m.

  
District Clerk